

# Saint Agnes Catholic Church

106 South Duke Street, PO Box 1603, Shepherdstown, WV 25443-1603  
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# Electronic Giving

## Personal Information

Envelope Number: \_\_\_\_\_

Name on Account (Print) \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Email: \_\_\_\_\_

I authorize the following  ADD new contribution  CHANGE current contribution  STOP current contribution

## Account Information

Bank Account Information	Credit Card Account Information
Bank Name	Credit Card Number
Bank Account Type <input type="radio"/> Checking — attached voided check <input type="radio"/> Savings — attached deposit slip	Credit Card Type <input type="radio"/> Visa <input type="radio"/> Discover <input type="radio"/> Mastercard
Routing Number	Card Expiration
Account Number	CVV Number

## Contribution Information

Fund Type	Payment Schedule	Amount	Start Date	*Monthly EFT Withdrawal Date
Offertory	__Monthly __Bi-Monthly	\$		
Debt Reduction	__Monthly __Bi-Monthly	\$		
Homeless Meals	__Monthly __Bi-Monthly	\$		
Kolofata	__Monthly __Bi-Monthly	\$		

\*Please choose on what date each month you want your contribution to be made.

I authorize St. Agnes Catholic Church to debit from the account specified on this form. This authorization will remain in effect until I give reasonable change or cancellation notice to terminate authorization. (Most changes can be processed in less than 7 days)

Authorized Account Signature \_\_\_\_\_ Date \_\_\_\_\_

# Why Use Online Giving?

## Answers to Frequently Asked Questions

- **What is Online Giving?** Online Giving is a direct payment program whereby your contribution is debited automatically from your checking, savings, or credit card account into your church's bank account.
- **What are the advantages of Online Giving?** It makes it easy to fulfill stewardship commitments, even when you can't attend church. You never have to bring cash or checks to church.
- **Who manages my account?** There are two options. You can choose to have St. Agnes set up your account and enter any future changes at your request. Alternatively, you can choose to manage your account directly. St. Agnes staff would not have access to your account to make any changes whatsoever (keep your username and password handy!).
- **How are my contributions automatically deducted from my account?** Once you complete the registration form online or turn it in to St. Agnes, the contribution amount you specify will automatically be transferred from your bank account or credit card to the church's bank account.
- **When will my contribution be deducted from my account?** Your electronic contribution will be debited on the date you specify on the donation form or enter online.
- **If I do not write checks, how do I keep my checkbook balance straight?** Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date. Electronic contributions are recorded for you on your bank statement as well as your online reports.
- **Without a canceled check, how can I prove I made my contribution?** Your bank statement gives you an itemized list of electronic transactions as well as your online reports, and St. Agnes provides annual statements of all tax-deductible donations to each donor.
- **Can I put different amounts in offerings and have all of them withdrawn at different times?** You can set up your account to contribute to different offerings at different times on the form. If you choose to manage your account online, you will have to do each one separately. You will receive a receipt for each one.
- **What if I change bank accounts?** If you manage your account, simply update your information online. For accounts managed by St. Agnes, print off a form from our website and place it in the weekly offertory basket. We'll email you a confirmation once the change is made.
- **Is Online Giving risky?** It's less risky than writing checks or bringing cash to church. Electronic contributions cannot be lost, stolen or destroyed and have an extremely high rate of accuracy.
- **What if I try Online Giving and don't like it?** You can cancel your authorization by deleting your accounts and donation dates or contacting the Parish Office.
- **How do I sign up for Online Giving?** Complete the online registration form and select the donations and the amount you would like to donate along with your credit or debit card information. It's that easy! If you'd like to manage your account online, go to the St. Agnes website and follow the steps below.
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[www.StAgnesShepherdstown.org](http://www.StAgnesShepherdstown.org)  
click on Giving  
click on Online & Electronic Giving